



# Topical Ointment & Sunscreen Authorization

FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## Release and Indemnification Agreement

Part I Parent or Guardian to complete and sign for over-the-counter medications: chap stick, lotion, diaper cream, sunscreen, etc.	
I hereby request YMCA Child Care personnel to administer medication as directed by this authorization. I agree to release, indemnify, and hold harmless YMCA and any of their staff members, or directors from lawsuits, claims, expenses, demands, or actions, etc against them for helping this student use medication, provided YMCA Child Care staff members comply with the parent or guardian orders set forth in accordance with the provision below. I have read the procedures outlined on the bottom of this form and assure responsibility as required.	
Child's Full Name (printed)	
Medications (sunscreen, lotion, diaper cream, chap stick, etc.)	
If medication is given on an as-needed basis, specify the symptoms or conditions when medication is to be taken and the time at which it may be given again.	
Dosage to be given at the YMCA Child Care Center (e.g. mg, ml, or cc)	Time(s) or interval between times to be given
Please list any adverse reactions or side effects.	
<hr/> Parent or Guardian Name (Print or Type)      Parent or Guardian Signature      Telephone Number      Date <small>(Not Required of Physician signs)</small>	

**Form must be updated yearly. The YMCA Child Care Center calendar runs from 9/1 to 8/30. Updated 10/17/16**

### Parent Information about Medication Procedures

1. Medications should be taken at home whenever possible. Any medication taken in a YMCA Child Care Program must have a parent or guardian-signed authorization: some medications also require physicians orders. Medication must be turned in at your YMCA Child Care Program's desk prior to the start of the day. **The parent or guardian must transport medication to and from site.**
2. No medication will be accepted by YMCA Child Care personnel without receipt of completed and appropriate medication forms. **Form must be updated yearly. The YMCA Child Care Center calendar runs from 9/1 to 8/30.**
3. **The first dose of any medication must be given at home.**
4. The parent or guardian is responsible for submitting a new form to the YMCA Child Care Center at the time of registration or the start of the program.
5. Medication will be stored in a locked area accessible only to authorized personnel.
6. YMCA of Metropolitan Washington Child Care/Summer Camp programs do not assume responsibility for authorized medication taken independently by the student.
7. In no case may any YMCA Child Care Center staff or member administer any medication outside the framework of the procedures outlined here.
8. All medications should be in original containers, with directions, expiration date, and child's name clearly marked.